

CAPITAL PREPARATORY HARBOR SCHOOL, INC.
777 MAIN STREET
BRIDGEPORT, CT 06604
470 BID #: YR210006B / FW

CONTRACT AGREEMENT

RESPONDENT: _____ **SPIN:** _____

CONTRACT #: CAP PREP HARBOR-YR210006-_____ **CONTRACT AWARD DATE:** _____

RE: YR21 470 BID PROCESS – _____ **EQUIPMENT**

BID #: CAP PREP HARBOR YR210006-_____ **TERM:** JULY 1, 2018 – SEPT. 30, 2020

To Whom It May Concern:

This letter is to confirm with you the acceptance of your price quote/bid proposal for specific bid equipment/service items (as identified above) within your company's price quotation(s)/proposal in accordance with the school's PEPPM Mini Bid/Contract procedure referenced above. This dually signed letter along with your submitted spreadsheet quote response constitutes the contract of record for these items/services.

This purchase/service agreement is/may be contingent upon E-rate funding. Upon receiving such approval from the SLD the school will/may initiate service requests pursuant to the contract terms of the Bid and E-rate regulations. Awarding of funding from SLD does not guarantee the school will move forward with the acquisition of services and/or equipment bid items, whether in-whole or part. Please note that there may be numerous service requests leveraged against the pricing submitted within the accepted bid response to address various site/office requirements. Services will have E-rate ramifications and cannot be received before April 1st, of 2018 (beginning service contract date) or invoiced before July 1st 2018. Additionally, any and all issued invoices for equipment or services with E-rate ramifications will only reflect the school's "Fair-share" portion of said purchase when applicable. Vendor is responsible for invoicing the E-rate program directly for the funded portion of the items and/or services as per contract. Thus the school should receive discounted invoices reflecting its fair-share amount of the monthly invoices and/or one-time non-recurring costs. Your support in abiding by these SLD (E-Rate) and school imposed restrictions and procedures are required and greatly appreciated. Note that the school has reserved the right to increase/decrease the quantities and/or levels of service items as specified within the Bid contract and to extend contract pricing for up to one (1) additional year if needed to address E-rate funding delays, project delays and/or extensions.

In acceptance of these terms and conditions, please sign below:

Authorized Vendor representative confirmation:

[Printed Name]: _____ **[Email]:** _____

[Signature]: _____ **[Name & Title]:** _____

Authorized School representative:

[Printed Name]: _____ **[Email]:** _____

[Signature]: _____ **[Name & Title]:** _____

The undersigned, as authorized representatives of the identified company listed below, hereby propose and agree to provide the originators of this Bid process any/all of the items/services to which a cost has been submitted. This proposal is subject to all terms of the specifications, bid conditions and instructions outlined herein, where we hereby agree to provide such item/s as awarded to us. This bid is only valid when completed with an original signature of a properly authorized representative of the submitting company.

Company Name: _____

Signature: _____

Printed Name: _____

Phone Number: _____ E-mail: _____